



Texas Tech University

The Faculty Senate

February 5, 1980

TO: Members of the Faculty Senate

FROM: Gary S. Elbow, President

SUBJECT: Agenda for Meeting #21, February 13, 1980

The Faculty Senate will meet on Wednesday, February 13, 1980 at 3:30 p.m. in the Senate Room of the University Center. The agenda is as follows:

- I. Minutes of the January 16, 1980 meeting
- II. Computer Pre-registration - Robert Ewalt, Vice President for Student Affairs
- III. Resolution regarding the establishment of an ad hoc nominations committee for 1980/81 Faculty Senate officers
- IV. Resolution - William A. Stewart
- V. Report from the Academic Affairs and Status Committee
- VI. 1980/81 academic calendar
- VII. Announcements
 - A. Excerpts from the Academic Council minutes of January 9, 1980
 - B. Excerpts from the Academic Council minutes of January 17, 1980
 - C. Excerpts from the Academic Council minutes of January 25, 1980
 - D. Letter from M. Dan Williams, Interim Vice President for Finance and Administration
 - E. Correspondence

Announcements

The minutes of the Academic Council are on file in the Faculty Senate Office.

A. Excerpts from the Academic Council Minutes of January 9, 1980

1. Academic advisement was discussed and a report on advisement for provisionally admitted students is under preparation. Deans were asked for suggestions on ways to improve advisement for provisionally admitted students and for ways of improving the provisional admission policy and procedure. It was noted that some x grades had to be entered for students in each college because grades were not submitted by instructors.
2. A draft policy regarding status of emeritus faculty was brought to the attention of the council and responses were requested by the end of January. The council also confirmed a statement regarding retired faculty: "Tenure is dissolved upon retirement. Subsequent employment after a faculty member has retired shall not return the faculty member to tenured status."
3. There was brief discussion of a merit pay plan which is predicated upon providing merit and incentive pay over a brief (3 months) period. The plan would recognize meritorious service but would not add to the salary base for individuals or the total for the current year. The plan has been submitted to the state auditor for consideration.
4. The report of the ad hoc Committee on Use of University Vans which was prepared by the Faculty Senate committee was distributed to the Deans. There was brief discussion on the need for additional vehicles within the institution.

B. Excerpts from the Academic Council Minutes of January 17, 1980

1. Plans for implementing a merit pay program for faculty for the current year were discussed, and guidelines were provided. The program will provide for temporary salary increases in recognition of meritorious performance, for up to approximately one-third of the faculty. Increases in the range of 2-6% of an individual's annual base will be paid in the months of March, April and May for those selected according to departmental and college criteria. Salaries for those selected will revert to the January levels after May 31, so the base will not be affected. An expected \$200,000 lapse of faculty salary funds will be returned to faculty salaries by this program. Deans were asked to provide completed recommendations on change-of-status forms by February 4.
2. A letter related to increase of local telephone service was distributed. The increase amounts to 25.3% for local service and equipment. It was noted that account managers will need to review operating expenditures and that adjustments in level of service may have to be made.
3. Copies of previous work toward development of plans for coping with financial exigency were distributed. This matter has been referred for study to a Faculty Senate committee. Dr. Hardwick indicated that the matter should also be brought up on an Academic Council agenda later in the Spring for discussion.
4. Dean Stem suggested that a positive approach to planning for the Institution's future is warranted from current information available about projected high

Excerpts from the Academic Council Minutes of January 17, 1980 continued

school graduation in the state and the in-migration to sunbelt states. He suggested that a marketing approach to seeking quality students will provide continued growth for the institution.

C. Excerpts from the Academic Council Minutes of January 25, 1980

1. Dr. Lauro Cavazos was introduced and made brief remarks to the council. President Cavazos indicated that he plans to be on duty at Texas Tech by April 1, 1980. He asked deans to give thought to problems which they perceive, goals which they would like to see accomplished and strengths of their units, and to set these thoughts down on paper. He asked deans to lay out expectations for the next academic year in terms of a briefing report to each college or school, to be made available to him through the Academic Vice President by April 1, 1980.

Dr. Cavazos asked each dean to invite him to the individual colleges and schools to meet with faculty, and noted that he would like to have tours of facilities as soon as those tours can reasonably be arranged. Dr. Cavazos stressed the need for a free-flow of communication and asked the deans to assist him in learning about the institution as rapidly as possible. He indicated his need for the deans' help and support in being able to document those areas in which the university is doing as well as it can be expected and those areas in which we must seek additional support.

After a brief discussion, Dr. Graves was asked to arrange for Dr. Cavazos to meet with a general faculty convocation in April. Dr. Cavazos indicated that after the general meeting he would like to meet with individual college or school faculties as those meetings can be arranged.

2. There was a brief review of Governor Clements' visit to the university. Dr. Hardwick said that he thought a very good impression was made for the university. He particularly complemented Dr. Graves' presentation and noted that the Governor listened with interest and responded positively.

3. Dr. Robert Ewalt reported on the Computer Users Committee and the task forces developing a Student-Academic-Faculty Information System. He distributed a time line which lists March 1, 1980, as the next critical date for having information on which to determine costs for a pre-registration system. There is a sub-committee working to collect and summarize the information necessary to initiate a pre-registration system. In response to a question Dr. Ewalt indicated that there will be a point of input available to the departments and colleges after the definitions and flow chart processes are developed.

Dr. Ewalt described recruiting efforts and noted the involvement of faculty and students as well as the excellent cooperation of the Ex-Students Association in this regard. The number of high schools visited has been increased substantially over the previous years. Information was distributed regarding University Day to be held on Friday, February 2, 1980.

4. Because of the increased costs in several areas it was reported that it would not be possible to provide a mid-year merit program for classified and professional and administrative personnel. The merit program for faculty will be conducted from funds developed from faculty salary lapse.

Excerpts from the Academic Council Minutes of January 25, 1980 continued

5. Deans considered the academic calendar for 1980-81 and recommended that Monday, April 20, 1981 be a day of no classes and that Tuesday, May 5, 1981, be a regular day of classes. The deans also recommended that classes begin later in January than the current year with a preference for registration on a Thursday and Friday.

D. I have received a letter from M. Dan Williams, Interim Vice President for Finance and Administration, in response to my request for information on the microfiche readers that were distributed to academic departments in fall of 1977. Mr. Williams informed me that 63 readers were purchased for delivery to academic departments. The value of these readers was \$158.40 each, for a total cost of \$9,979.20. He continues with the following points:

1. These readers were distributed as a part of a program to provide more current financial information to departmental account managers on microfiche produced from magnetic print tapes generated through the central computer. At the time a severe shortage of computer paper was being predicted and it was believed that microfiche would be a viable alternative to printed paper reports.

In addition, there was some interest being expressed in producing student academic records on microfiche for distribution to academic departments after completion of registration each semester.

2. Regarding future plans, I see no reason why the readers cannot be used for the purposes mentioned above. Any report that is produced by a computer can be placed on microfiche for a relatively small cost.
3. It is not possible for academic departments to exchange the readers for any other equipment. If they wish to return them please have someone from the department, preferably the chairperson, contact me and I will arrange to have the reader picked up. A number of departments have requested additional readers and could put them to good use.

Since academic departments were not charged for the readers there will be no reimbursement due for any that may be returned.

E. Correspondence

1. M. Dan Williams, Interim Vice President for Finance and Administration, thanking him for his response and information about microfiche readers
2. Charles S. Hardwich, Vice President for Academic Affairs, informing him that the report by Arnold Gully, "Research in Mission of the University" had been referred to one of the Faculty Senate Study Committees for study and recommendations
3. Darryl Sanders asking him to convene Faculty Senate Study Committee B
4. Richard McGlynn asking him to convene Faculty Senate Study Committee C
5. Roland Smith asking him to convene Faculty Senate Study Committee A

Correspondence continued.....

6. Robert Pfluger, Chairman, Board of Regents, to express personal pleasure with the selection of Dr. Lauro F. Cavazos as President of Texas Tech University and to offer the support of the Senate during this transition period
7. Monty Strauss, Mathematics, expressing appreciation for his willingness to chair the Select Committee on Faculty Salaries
8. Charles S. Hardwick, Vice President for Academic Affairs, regarding the lateness with which the decision to change the academic calendar this semester was made
9. Dr. Lauro F. Cavazos offering congratulations, both personally and on behalf of the Senate, on his appointment as President of Texas Tech University
10. To the new faculty members in the College of Engineering inviting them to attend the February 13, 1980 meeting of the Faculty Senate.

RESOLUTION TO ESTABLISH AN AD HOC NOMINATION COMMITTEE FOR
FACULTY SENATE OFFICERS

The Committee on Committees shall nominate and the Faculty Senate elect three members, in their last year of service, each from a different college or school of the university to serve as a committee for the purpose of nominating officer candidates for the 1980-1981 year. There shall be no less than two nominees for each position.

RESOLUTION

WHEREAS, the current Governor of the State of Texas desires reductions of personnel in state agencies;

and

WHEREAS, the state agencies include institutions of higher education;

so

BE IT HEREBY RESOLVED, by the Faculty Senate of Texas Tech University, that we express our concern over the effects that the application of such a policy will have on Texas Tech University, and that the Academic Affairs and Status Committee invite the Interim President and such administrative officers as he deems appropriate to meet for the purpose of discussing these issues and to develop proposed strategies for addressing them as expeditiously as possible.

William A. Stewart